

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Fifty Fourth Annual General Meeting of Swisstek (Ceylon) PLC will be held by way of electronic means on 30th June 2021 at 8.30 a.m. Centered at the Board Room of Royal Ceramics Lanka PLC. No. 20, R A De Mel Mawatha Colombo - 03:

1. To receive and consider the Annual Report of the Board of Directors on the affairs of the Company and the Financial Statements for the year ended 31st March 2021 and the Report of the Auditors thereon.
2. To re-elect Mr. A S Mahendra, who retires by rotation in terms of Articles 103 and 104 of the Articles of Association, as a Director of the Company.
3. To re-elect Mr. K D G Gunaratne, who retires by rotation in terms of Articles 103 and 104 of the Articles of Association, as a Director of the Company.
4. To authorise the Directors to determine donations for the ensuing year.
5. To re-appoint Messrs. KPMG, Chartered Accountants as Auditors of the Company and to authorise the Directors to determine their remuneration.

**BY ORDER OF THE BOARD
SWISSTEK (CEYLON) PLC**



**P W CORPORATE SECRETARIAL (PVT) LTD
DIRECTOR/SECRETARIES**

31 May 2021
Colombo.

Note: A member entitled to attend and vote at the meeting is entitled to appoint a Proxy to attend and vote instead of him/her. A Proxy need not be a member of the Company. A Form of Proxy is enclosed for this purpose. The completed form of Proxy should be deposited at the Registered Office of the Company, No. 215, Nawala Road, Narahenpita, Colombo 5, not less than forty-eight (48) hours before the time fixed for the commencement of the Meeting.